

MANDATE

I, the undersigned,

Dott./Dott.ssa Antonio Mingardi - Dirigente Scolastico,

representing,

I.P.S.I.A. "F. LAMPERTICO"

Public Body

Official Registration N° viri05000v

Via G. G. Trissino, 30 - 36100 Vicenza (VI) - Italia

P.IVA/ Cod. Fiscale 80014770244,

hereinafter referred to as "the partner organisation" or "my organisation",

for the purposes of participating in the project **WIP 2017 - Work In Progress** under the Erasmus+ programme (hereinafter referred to as "the project")

hereby:

1. Mandate

I.P.S. "S. D'ACQUISTO"

Public Body

Official Registration N° pari010007

Via Consolare, 111 - 90011 Bagheria (PA) - Italia

P.IVA/ Cod. Fiscale 81002830826,

represented by Lucia Bonaffino - Dirigente Scolastico

(hereinafter referred to as "the coordinator")

To submit in my name and on behalf of my organisation the project application for funding within the Erasmus+ programme to Agenzia Nazionale Erasmus+ ISFOL in Italy

hereinafter referred to as "the National Agency"

In case the project is granted by the National Agency, to sign in my name and on behalf of my organisation the grant agreement and its possible subsequent amendments with the National Agency.

2. Mandate the coordinator to act on behalf of my organisation in compliance with the grant agreement.

I hereby confirm that I accept all terms and conditions of the grant agreement and, in particular, all provisions affecting the coordinator and the other beneficiaries. In particular, I acknowledge that, by virtue of this mandate, the coordinator alone is entitled to receive funds

from the National Agency and distribute the amounts corresponding to my organisation's participation in the project.

I certify that the information related to my organisation contained in this application is correct and that my organisation has not received/applied for any other EU funding to carry out the activity which is the subject of this project application.

I hereby accept that my organisation will do everything in its power to help the coordinator fulfil its obligations under the grant agreement, and in particular, to provide to the coordinator, on its request, documents or information may be required in relation to the grant agreement.

I hereby declare that the organisation I represent is not in any of the situations of exclusion set out in the project application and that it has the operational and financial capacity to complete the proposed action or work programme as set out in the project application.

I hereby declare to agree on behalf of my organisation that the provisions of the grant agreement shall take precedence over any other agreement between my organisation and the coordinator that may have an effect on the implementation of the grant agreement, including this mandate.

This mandate shall be annexed to the project application and shall form an integral part of the grant agreement in case the project is selected for funding.

SIGNATURE

Dott./ Dott.ssa Antonio Mingardi - Dirigente Scolastico
I.P.S.I.A. "F. LAMPERTICO" - IL DIRIGENTE SCOLASTICO



Antonio Mingardi
(Handwritten signature)

[signature]

Done at Vicenza, 01/12/2016

Dott./ Dott.ssa Lucia Bonaffino - Dirigente Scolastico,
I.P.S. "S. D'ACQUISTO"

[signature]

Done at Bagheria,/...../2016

In duplicate in English

ERASMUS + VET MOBILITY

QUALITY COMMITMENT

Obligations of the Sending Organization

- *Choose the appropriate target countries and host country partners, project durations and placement content to achieve the desired learning objectives.*
- *Select the participating trainees or teachers and other professionals by setting up clearly defined and transparent selection criteria.*
- *Define the envisaged learning outcomes of the mobility period in terms of knowledge, skills and competences to be developed.*
- *If you send learners or teachers and other professionals who face **barriers to mobility**, special arrangements for those individuals must be made (eg those with special learning needs or those with physical disabilities).*
- *Prepare participants in collaboration with partner organisations for the practical, professional and cultural life of the host country, in particular through language training tailored to meet their occupational needs.*
- *Manage the practical elements around the mobility, taking care of the organisation of travel, accommodation, necessary insurances, safety and protection, visa applications, social security, mentoring and support, preparatory visits on-site etc.*
- *Establish the Learning Agreement with the participant trainee or teacher and the host organisation to make the intended learning outcomes transparent for all parties involved.*
- *Establish assessment procedures together with the host organization to ensure the validation and recognition of the knowledge, skills and competences acquired.*
- *Establish Memoranda of Understanding between the competent bodies if you use ECVET for the mobility.*
- *Establish appropriate communication channels to be put in place during the duration of the mobility and make these clear to participant and the host organization.*
- *Establish a system of monitoring the mobility project during its duration.*
- *When necessary for special learning needs or physical disabilities, use **accompanying persons** during the stay in the host country, taking care of practical arrangements.*
- *Arrange and document together with the host organization, the assessment of the learning outcomes, picking up on the informal and non-formal learning where possible. Recognize learning outcomes which were not originally planned but still achieved during the mobility.*
- *Evaluate with each participant their personal and professional development following the period abroad.*
- *Recognise the accrued learning outcomes through ECVET, Europass or other certificates.*
- *Disseminate the results of the mobility projects as widely as possible.*
- *Self-evaluate the mobility as a whole to see whether it has obtained its objectives and desired results.*

Obligations of the Sending and Host Organization

- *Negotiate a tailor-made training programme for each participant (if possible during the preparatory visits)*
- *Define the envisaged learning outcomes of the mobility period in terms of knowledge, skills and competences to be developed.*

- **Establish** the Learning Agreement with the participant trainee or teacher to make the intended learning outcomes transparent for all parties involved.
- **Establish** appropriate communication channels to be put in place during the duration of the mobility and make these clear to participant .
- **Agree** monitoring and mentoring arrangements
- **Evaluate** the progress of the mobility on an on-going basis and take appropriate action if required
- **Arrange and document** the assessment of the learning outcomes, picking up on the informal and non-formal learning where possible. Recognize learning outcomes which were not originally planned but still achieved during the mobility.

Obligations of the Host Organization

- **Foster** understanding of the culture and mentality of the host country.
- **Assign** to participants tasks and responsibilities to match their knowledge, skills and competences and training objectives as set out in the Learning Agreement and ensure that appropriate equipment and support is available.
- **Identify** a tutor or mentor to monitor the participant's training progress.
- **Provide** practical support if required including a clear contact point for trainees that face difficulties.
- **Check** the appropriate insurance cover for each participant

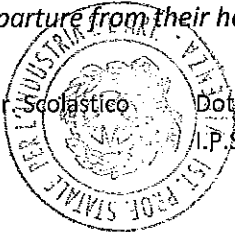
Obligations of the Participant

- **Establish** the Learning Agreement with the sending organization and the host organisation to make the intended learning outcomes transparent for all parties involved.
- **Comply** with all the arrangements negotiated for the training placement and to do his/her best to make the placement a success.
- **Abide** by the rules and regulations of the host organization, its normal working hours, code of conduct and rules of confidentiality.
- **Communicate** with the sending organization and host organization about any problems or changes regarding the training placement.
- **Submit** a report in the specified format, together with requested supporting documentation in respect of costs, at the end of the training placement.

Obligations of the Intermediary Organization

- **Select** suitable host organizations and ensure that they are able to achieve the placement objectives
- **Provide** contact details of all parties involved and ensure that final arrangements are in place prior to participants' departure from their home country.

Dott./Dott.ssa Lucia Bonaffino – Dir. Scolastico
I.P.S. "S. D'ACQUISTO"



Dott./Dott.ssa Antonio Mingardi – Dir. Scolastico
I.P.S.I.A. "F. LAMPERTICO"
Antonio Mingardi

Done at Bagheria,/...../2016

Done at Asiago,/...../2016